

# The Odisha Gazette



EXTRAORDINARY

PUBLISHED BY AUTHORITY

No. 569, CUTTACK, TUESDAY, APRIL 02, 2013/ CHAITRA 12, 1935

GENERAL ADMINISTRATION (AR) DEPARTMENT

NOTIFICATION

The 30th March, 2013

No. 8826-GAD-AR-DRF-0181-2012/AR.— In exercise of the powers conferred by section 3 read with sections 5 and 6 the Odisha Right to Public Services Act, 2012 (Odisha Act 8 of 2012) the State Government do hereby declare the services as given in column (1) of the Schedule given below to be provided to the eligible persons within the specified time limit as specified against each such services in column (2) thereof by the Designated Officers as in column (3) for the purposes of the said Act and also notify the Appellate and Revisional Authority respectively in column (4) and (5) of the said Schedule for passing of orders if any under the provisions of the said Act whenever an application to preferred to them.

After Serial Number 7, the following Serial Numbers and the Departments along with necessary entries thereof for each such Departments shall be added to the Notification of the Government of Odisha in the General Administration (Administrative Reforms) Department No. 30-GAD. dated 1st January, 2013 and Notification for amendment of the Government of Odisha in the General Administration (Administrative Reforms) Department No. 8824-GAD. dated the 30 March 2013, namely:—

Sl. No	Name of Public Service	Given Time limit	Designated Officer	Appellate Authority	Revisional Authority
	(1)	(2)	(3)	(4)	(5)
<b>8.</b>	<b>ST &amp; SC Development Department</b>				
35.	Sanction and Disbursement of Post Matric scholarship to eligible ST & SC Students	30 Days from receipt of allotment	Dist.Welfare Officers Concerned	A.D.M. of the Concerned District	Director,ST & SC Dev. Deptt. Incharge of Post Matric Scholarship
36.	Disposal of Grievance Petitions received from ST &SC students in relating to Post Matric Scholarship	30 Days from receipt of allotment	Dist.Welfare Officers Concerned	A.D.M. of the Concerned District	Director, ST & SC Dev. Deptt. Incharge of Post Matric Scholarship
<b>9.</b>	<b>Home Department</b>				
37.	Disposal of application for registration of foreigners	7 days	SI/ASI in charge of the Desk in DIB	DSP/ Inspector, DIB	S.P. (for District)/ DCP (for Commissionrate)

Sl. No	Name of Public Service	Given Time limit	Designated Officer	Appellate Authority	Revisional Authority
	(1)	(2)	(3)	(4)	(5)
38.	Disposal of application for extension of residential permit of foreigners	15 days	SI / ASI in charge of the Desk in DIB	DSP/ Inspector, DIB	S.P. (for District)/ DCP (for Commissionrate)
39.	Supply of copy of FIR to the complainant	1 day	IIC/OIC of concerned Police Station	SDPO/ACP, Zone (for Commissionrate)	S.P. (for District)/ DCP (for Commissionrate)
40.	Disposal of application for use of loudspeakers (for Commissionrate Police area of Bhubaneswar and Cuttack)	10 days	SI/ASI in charge of the Desk in Licensing Cell, DCP Office (for Commissionrate)	ACP(HQ) office of DCP (for Commissionrate)	DCP (for Commissionrate)
41.	Disposal of application for NOC for fairs/ mela/ exhibition, etc. (for Commissionrate Police area of Bhubaneswar and Cuttack)	10 days	SI/ASI in charge of the Desk in Licensing Cell, DCP Office (for Commissionrate)	ACP(HQ) office of DCP (for Commissionrate)	DCP (for Commissionrate)
42.	Disposal of application for final form for road accident/ stolen vehicles/ theft cases	5 days	IIC/OIC of the concerned Police Station	SDPO/ACP Zone (for Commissionrate)	SP/DCP (for Commissionrate)
43.	Supply of copy of fire report	3 days	Station Officer/ Asst. Fire Officer of the concerned Fire Station	Deputy Fire Officer of the Circle	Range Fire Officer
44.	Supply of copy of Fire certificate for Fire incident without Insurance	7 days	Station Officer/ Asst. Fire Officer of the concerned Fire Station	Deputy Fire Officer of the Circle	Range Fire Officer
45.	Supply of copy of Fire certificate for Fire incident in insured premises (below 10 lakhs)	30 days	Station Officer/ Asst. Fire Officer of the concerned Fire Station	Deputy Fire Officer of the Circle	Range Fire Officer
46.	Supply of copy of Fire certificate for Fire incident with damage of property worth more than 10 lakhs (irrespective of insurance)	30 days	Station Officer/ Asst. Fire Officer of the district Fire Station	Range Fire Officer	Chief Fire Officer, Odisha, Cuttack
47.	Disposal of application for fire safety NOC for factories/ industries/ storage godowns/ explosive premises	45 days	Station Officer/ Asst. Fire Officer of the district Fire Station	Deputy Fire Officer of the Circle	Range Fire Officer
48.	Disposal of application for fire safety NOC for non-high rise building (below 15 Mtrs of height)	45 days	Deputy Fire Officer of concerned circle	Range Fire Officer	Chief Fire Officer

Sl. No	Name of Public Service	Given Time limit	Designated Officer	Appellate Authority	Revisonal Authority
	(1)	(2)	(3)	(4)	(5)
49.	Disposal of application for fire safety NOC for high rise building (above 15 Mtrs of height)	60 days	1. Deputy Fire Officer of concerned circle for building upto 21 Mtrs. 2. Deputy Fire Officer, Fire Prevention Wing, Odisha, Bhubaneswar for building above 21 Mtrs.	1. Range Fire Officer for building upto 21 Mtrs. 2. Chief Fire Officer for building above 21 Mtrs.	1. Chief Fire Officer for building upto 21 Mtrs. 2. I.G. of Police, Fire Service, Odisha, Cuttack for building above 21 Mts.
<b>10.</b>	<b>Housing &amp; Urban Development Department</b>				
50.	Building Plan Approval	60 days	Junior Town Planner/ Assistant Town Planner/ Town Planner concerned	Planning Member, DA concerned / Executive Officer concerned	Vice Chairman, DA concerned / ADM-cum-PD, DUDA
51.	Issue of Occupancy Certificate	30 days	Junior Town Planner/ Assistant Town Planner/ Town Planner concerned	Planning Member, DA concerned / Executive Officer concerned	Vice Chairman, DA concerned / ADM-cum-PD, DUDA
52.	Marriage Certificate	7 days	Dealing Assistant concerned	Deputy Commissioner/ Executive Officer concerned	Municipal Commissioner / ADM-cum-PD, DUDA
53.	Trade Licence	15 days	Misc. Sarkar/ Clerk concerned	Deputy Commissioner/ Executive Officer concerned	Municipal Commissioner/ ADM-cum-PD, DUDA
54.	Pipe Water Connection	45 days	Junior Engineer concerned	Assistant Engineer concerned	Executive Engineer concerned
55.	Correction of Water Bill	30 days	Junior Engineer concerned	Assistant Engineer concerned	Executive Engineer concerned
56.	Repair of Tube-Wells	7 days for minor repair; 14 days for major repair	Junior Engineer Tube-Wells	Assistant Engineer-in-Charge, Tube Wells	Executive Engineer concerned

By Order of the Governor  
VIJAY ARORA  
Special Secretary to Government